

February 27, 2025

**VIA EMAIL**

**Attention:** [REDACTED]

**Dear** [REDACTED]

**Re: Your request for access to information under Part II of the *Access to Information and Protection of Privacy Act, 2015* (File #: PB/175/2025)**

On January 30, 2025, we received your request for access to the following records/information:

*Procurement information of all physical products from January 1st 2024 - January 1st 2025. Please include following information for any owned subsidiaries as well.*

*|PROCUREMENT CONTRACTS AND AGREEMENTS|*

*-Copies of contracts, between the organisation and its suppliers.*

*-Information on bidding processes, including tender notices, bid proposals, and award decisions.*

*|SPENDING AND FINANCIAL DATA|*

*-Detailed expenditure reports related to procurement activities (including amounts spent with each vendor).*

*|PRODUCT SPECIFICATIONS|*

*-Specifications for products procured under contracts, such as performance requirements, materials, dimensions, weight, capacity etc*

*-Detailed descriptions of functional needs, performance benchmarks, expected life, reliability, and warranty terms for goods*

*-Documentation on how proposals were assessed, including scoring guidelines, weight of technical criteria, and minimum qualifications for vendors*

*|QUALITY ASSURANCE|*

*-Information on testing protocols, quality assurance reports, inspections, and post-delivery maintenance or service specifications*

*-Vendor compliance documentation, any test reports, audits, certifications, and evidence of meeting industry or regulatory standards for the procur*

On February 18, 2025, you updated your request to:

A list of bids from Jan 1 2024 - Jan 1 2025.

Please be advised records responsive to your request are publicly available, in accordance with the following exception to disclosure, as specified in the **Access to Information and Protection of Privacy Act (the ATIPPA)**.

**Section 22(1)(a):** The head of a public body may refuse to disclose a record or part of a record that is published and is available to the public whether without cost or for purchase.

All bids from your requested date range can be found here on our website:  
<https://nlhydro.bidsandtenders.ca/Module/Tenders/en/Home/BidsHomepage>

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Access to Information and Protection of Privacy Act, 2015 (the Act) (a copy of this section has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The appeal may be addressed to the Information and Privacy Commissioner as follows:

Office of the Information and Privacy Commissioner  
2 Canada Drive  
P. O. Box 13004, Stn. A  
St. John's, NL. A1B 3V8

Telephone: (709) 729-6309  
Toll-Free: 1-877-729-6309  
Email: [commissioner@oipc.nl.ca](mailto:commissioner@oipc.nl.ca)

You may also appeal directly to the Supreme Court within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section has been enclosed for your reference).

If you have any further questions, please contact me by telephone at (709) 725-4859 or by email at [cassandrahearn@nlh.nl.ca](mailto:cassandrahearn@nlh.nl.ca)

Sincerely,  
*Cassandra Hearn*  
Cassandra Hearn  
Access & Privacy Officer

**Access or correction complaint**

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.

(2) A complaint under subsection (1) shall be filed in writing not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.

(4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.

(5) The commissioner may allow a longer time period for the filing of a complaint under this section.

(6) A person or third party who has appealed directly to the Trial Division under subsection 52 (1) or 53 (1) shall not file a complaint with the commissioner.

(7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.

(8) A complaint shall not be filed under this section with respect to

(a) a request that is disregarded under section 21 ;

(b) a decision respecting an extension of time under section 23 ;

(c) a variation of a procedure under section 24 ; or

(d) an estimate of costs or a decision not to waive a cost under section 26 .

(9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.

**Direct appeal to Trial Division by an applicant**

**52.** (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42, the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.

(2) An appeal shall be commenced under subsection (1) not later than 15 business days

(a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or

(b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).

(3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

(4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner's refusal under subsection 45 (2).