

To our valued suppliers,

We are pleased to announce that Newfoundland and Labrador Hydro (Hydro) is now utilizing ISNetworld (ISN) for specific projects that are identified as high risk work.

Projects identified as high risk work will require mandatory registration in ISN at time of bid. A minimum score of B will be required five (5) business days after the close of the Open Call.

Bidders must ensure they register with ISN and must submit their registration certificate from ISN with their Bid Submission when ISN has been identified as a requirement.

Documents that must be uploaded or completed in ISN by each Bidder include the following:

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| 1. <b>Written Safety programs and policies</b>       | 2. <b>Safety statistics</b>                                  |
| 3. <b>Acknowledgement of Hydro Contractor Manual</b> | 4. <b>Acknowledgement of Hydro's Drug and Alcohol Policy</b> |
| 5. <b>Insurance documents</b>                        | 6. <b>Health Safety and Environment Questionnaire</b>        |
| 7. <b>Annual PRIME Schedule from Workplace NL</b>    | 8. <b>WorkplaceNL Account Status</b>                         |

At Hydro, safety is our number one priority and we are committed to delivering safe, reliable energy in an environmentally responsible manner to all of the communities that we serve. Our partnership with contractors is critical to achieving this commitment and we believe the enhancements to the qualification process will help us to achieve our goal of ensuring a safe and healthy workplace where our employees and our contractors return home safe and healthy every day.

If your company is a current subscriber to ISN, there is *no additional fee*; however, please ensure your company connects with Hydro within ISN and has completed the requirements specific to Hydro. If your company is new to ISN, there is an annual fee for this service.

For further details about ISN, assistance registering in ISN, or connecting to Hydro in ISN please contact the ISNetworld Help Center at (800)976-1303 or visit their website to sign up at: [www.isnworld.com](http://www.isnworld.com).

To sign up, go to [www.isnworld.com](http://www.isnworld.com) and click "Customer Sign Up" or contact the ISN Customer Service Team.

If you have questions regarding the connection to Hydro please email [csmp\\_inquiries@nlh.nl.ca](mailto:csmp_inquiries@nlh.nl.ca).

Your company's cooperation and participation in improving our collective health, safety and environmental protection is appreciated.

Sincerely,

Newfoundland and Labrador Hydro

Sample certificate: that must be uploaded with Open Calls that specify ISN as a requirement.

